OVC FY 2021 VOCA Assistance and VOCA Compensation Formula Programs

CFDA # 16.575/16.576

Grants.gov Solicitation Number: O-OVC-2021-19002/O-OVC-2021-11005

June 3, 2021

The webinar will begin shortly.
Please have a copy of the solicitation available
to follow along and take notes.

Presenter

Joel Hall

Associate Director

State Victim Resource Division

Office for Victims of Crime

Webbinar Outline

1. OVC Overview and Mission

2. Breakdown of the solicitation

   - Project Purpose, Goal, and Objectives

   - Eligibility

   - Application and Award Timelines

   - Required Documents

3. Application Process

4. Questions and Answers

QUICK TIP

Have a copy of the solicitation available to follow along and take notes.

OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing policies and practices to promote justice and healing for all victims of crime.

OVC funding supports:

- victims in tribal communities;

- state victim compensation and assistance programs;

- training and technical assistance and information resources;

- victims of international terrorism and mass violence;

- federal agencies' provision of victim services;

- survivors of human trafficking; and

- demonstration and service projects.

Timeline

❏ Solicitation Closes: **Monday, July 19, 2021**

❏ DOJ expects to award grants no later than **September 30, 2021**

❏ All project **START** dates should be on or after **October 1, 2020***

*Please Note: Successful applicants MAY NOT begin work until the budget has been reviewed and officially approved by OJP. Additional information and or restrictions may be outlined in the award package.

Eligibility

The following entities are eligible to apply:

- State governments
- Territories and possessions of the United States

All states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands are eligible to receive an annual VOCA Victim Assistance grants. Applicants must meet the eligibility requirements specified in VOCA, 34 U.S.C. § 20103(b).

Applicants must be State victim compensation programs that are eligible to administer VOCA Victim Compensation grants. Note: For purposes of this program, the term "state" includes the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, and any other possession or territory of the United States. 34 U.S.C. § 20102(d)(4).

For additional information on eligibility, please review the title page of the solicitation.

Program Description

Victim Assistance and Victim Compensation:

The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

Program Description

Victim Assistance:

Under this solicitation, the Office for Victims of Crime (OVC) will award each eligible state and territory victim assistance program an annual grant to support eligible crime victim assistance programs in that state or territory. Eligible crime victim assistance programs are those that are "operated by a public agency or nonprofit organization, or a combination of such agencies or organizations or of both such agencies and organizations, and provide services to victims of crime," and that meet the other requirements set out in 34 U.S.C. § 20103(b)(1).

Program Description

Victim Compensation:

Under this solicitation, the Office for Victims of Crime (OVC) will award each eligible state victim compensation program an annual grant equal to 60 percent of the amount the program awarded in state-funded victim compensation payments during the fiscal year 2 years prior to the present fiscal year, other than amounts awarded for property damage. Statutory Authority: This grant program is authorized and funded by the Victims of Crime Act (VOCA) of 1984 (34 U.S.C. § 20102).

Goal, Objectives and Deliverables

Victim Assistance:

States and territories shall use funds to support eligible crime victim assistance programs that provide direct services to crime victims; retaining up to 5 percent of their total grant for administrative and training purposes.

Goal, Objectives, and Deliverables

Victim Compensation:

The primary purpose of these grants is to supplement state efforts to provide financial compensation to crime victims throughout the nation for costs resulting from crime, and to encourage victim cooperation and participation in the criminal justice system.

Federal Award Information

Victim Assistance:

Maximum number of awards OVC expects to make: 56 Awards

Total amount anticipated to be awarded under solicitation: $1.093 B

Period of Performance start date: 10/1/2020

Period of Performance duration: 48 Months

Federal Award Information

Victim Compensation:

Maximum number of awards OVC expects to make: 53 Awards

Total amount anticipated to be awarded under solicitation: $134.624 M

Period of Performance start date: 10/1/2020

Period of Performance duration: 48 Months

Type of Award

Awards will be made as **Grants**:

- Legal instrument of financial assistance
- **Awarding agency** maintains an **oversight** and **monitoring** role
- **Without substantial involvement** with awarding agency

See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for more information.

Application and Submission Information

Victim Assistance Applications **MUST** Include

These elements **MUST** be included in the VOCA Formula application submission:

- A Statement Regarding Use of Administrative and Training Funds

- Civil Rights Compliance Reporting

- Monitoring of Subawards

- Statement Regarding Plan to Subgrant Funds

- OJP Financial Management and Grant Administration Training Certificates

Victim Assistance Applications **MUST** Include

- Statement Regarding Plan to Subgrant Funds

How the state or territory will use its funding to affirmatively advance equity, civil rights, racial justice, and equal opportunity, including by incorporating any of the practices described below and any others that your jurisdiction uses or plans to use.

- For this item, please refer to the definitions used in the January 20, 2021 "Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government." The term 'equity' means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; and persons with disabilities. The term 'underserved communities' refers to populations sharing a particular characteristic, and geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, including isolated rural areas, particularly tribal communities and Alaska Native villages; communities affected by persistent poverty or inequality; and communities exemplified by the list in the preceding definition of 'equity.

Victim Compensation Applications **MUST** Include

These elements **MUST** be included in the VOCA Formula application submission:

- A Statement Regarding Use of Administrative and Training Funds*

- State Law Governing the Crime Victim Compensation Programs

- OJP Financial Management and Grant Administration Training Certificates

- Note – VCC Forms will not be submitted with the VOCA formula applications this year. OVC will provide a new version of the form to be uploaded into JustGrants at a later date.

Applications Should Also Include

Along with the required documents, the following information <u>should be included</u> in the application submission:

- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov

- Standard Application Information (SF-424 info from Grants.gov)

- Indirect Cost Rate Agreement

- Financial Management and System of Internal Controls

- Disclosure of Lobbying Activities (SF-LLL)

- Applicant Disclosure of Duplication in Cost Items

- DOJ Certified Standard Assurance

- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

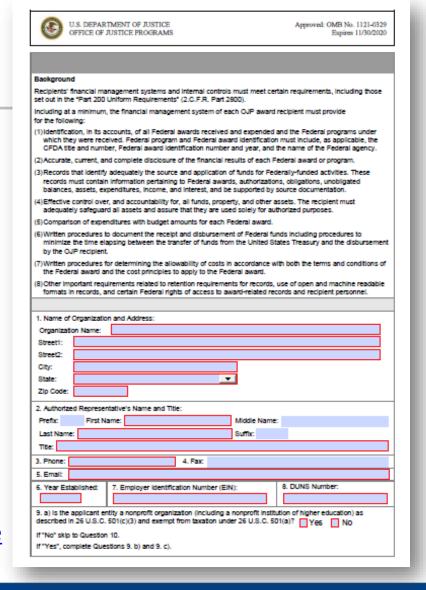- Applicant Disclosure and Justification—DOJ High-Risk Grantees

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Application for Federal Assistance (Standard Form (SF)-424)

Double Check the SF-424

- ❑ **Type of Application:** "New"
- ❑ **Legal Name:** Enter the same legal name you use in all OJP award documents. Must be exactly the same.
- ❑ **Start/End Dates:** 10/01/2020– not more than 09/30/24
- ❑ **Estimated Funding:** Must match the federal request in the Detailed Budget Worksheet
- ❑ **Project Description:** OVC FY 2021 VOCA Assistance or VOCA Compensation Program
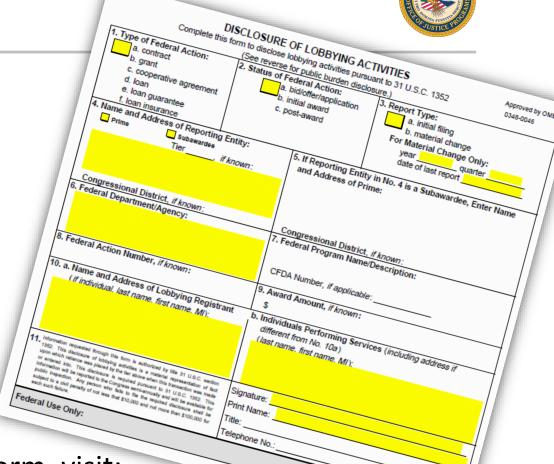
The SF-424 will be submitted in Grants.gov. See the [OJP Grant Application Resource Guide](#) for additional information.

Lobbying Form (SF-LLL)

All applicants must disclose the existence or nonexistence of lobbying activities by completing and submitting Form SF-LLL.

The SF-LLL will be submitted in Grants.gov.

To download the Disclosure for Lobbying Activities form, visit:
https://ojp.gov/funding/Apply/Resources/Disclosure.pdf

Disclosure of Duplication in Costs Items

The **disclosure** (written statement) should include both **direct applications** for federal funding (e.g., applications to federal agencies) and **indirect applications** for such funding (e.g., applications to state agencies that will subgrants federal funds).

This written statement should include:

- The federal or state funding agency name

- The solicitation name, project name, and description of the project

- The point of contact information at the applicable funding agency

Applicant Disclosure of High-Risk Status

If an applicant <u>is currently designated as high risk</u> by a federal grant-making agency, then the applicant must include the following information in its application:

1) NAME AND CONTACT INFO OF THE DESIGNATING AGENCY
2) DATE OF DESIGNATION
3) REASON FOR DESIGNATION

Application Process

JustGrants: Application Submission Resources

Application Mechanics eLearning Videos

By viewing the eLearning videos, job aids, DOJ Application Checklist and other resources, applicants will have all of the information

needed to successfully navigate the mechanics of submitting an application.

✓ Application Mechanics: Getting Ready to Apply (NEW)

✓ Application Mechanics: Initiating Application Submission in Grants.gov (NEW)

✓ Application Submission: Locating an Application

✓ Application Submission: Submitting an Application

✓ Application Submission: Completing a Budget Detail Form

✓ Application Mechanics: After Submitting an Application (NEW)

Review the Application Submission Webinar

Recording available: *Application Mechanics: Submitting an Application*

What you'll learn:

✓ Steps to take prior to applying for funding

✓ How to find open DOJ funding opportunities in Grants.gov

✓ How to apply for funding using JustGrants

✓ The JustGrants roles and their responsibilities and required actions

✓ How to navigate and use the system

✓ Where to find training materials, job aids, and other resources

DOJ Application Submission Checklist

Review the *DOJ Application Submission Checklist*

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

The checklist includes:

- ✓ how to prepare to apply

- ✓ completing the abbreviated application in Grants.gov

- ✓ Entity Onboarding and JustGrants Access

- ✓ completing, reviewing, certifying and submitting your application in JustGrants, and

- ✓ helpful user tips

JUSTgrants
JUSTICE GRANTS SYSTEM

JustGrants Training and Resources

➢ Access [recording](#) and [slide deck](#) from previous webinars

➢ Refer to the [JustGrants Training Application Submission](#) page for additional information and training on the application submission process

➢ Bookmark the [JustGrants Training](#) page for updates

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Submission Information

Step 1: **Grants.gov**

- Submit the **SF-424 and an SF-LLL** at:
  https://www.grants.gov/web/grants/register.html
- To register in Grants.gov, applicants need to obtain a Data Universal Numeric System (DUNS) and System of Award Management (SAM) registration or renewal.

Step 2: **JustGrants**

- Submit the **full application** including attachments at: JustGrants.usdoj.gov
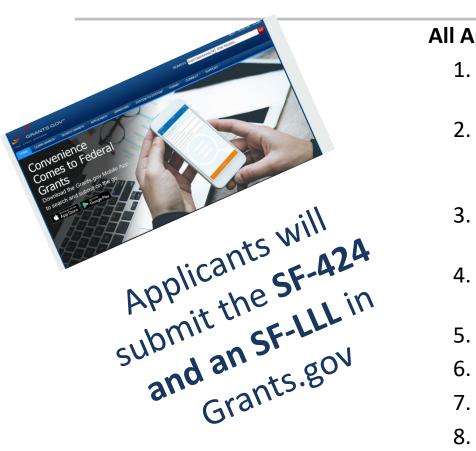
Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at *https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm* for instructions on How to Apply (https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide#apply)

Step 1: Apply in Grants.gov

Applicants will submit the **SF-424** **and an SF-LLL** in Grants.gov

All Applicants should complete the following steps:

1. Acquire a unique entity identifier (a Data Universal Numbering System (DUNS) number)

2. Register or maintain registration with the System for Award Management (SAM) database well in advance of applying (replaces CCR).

3. Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password.

4. Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC).

5. Search for the funding opportunity on Grants.gov

6. Select the correct Competition ID.

7. Access Funding Opportunity and Application Package from Grants.gov.

8. Submit a valid application consistent with the solicitation by following the directions at Grants.gov.

Step 2: Apply in JustGrants

Applicants will then submit the **full application** including attachments in JustGrants at JustGrants.usdoj.gov.

OJP Grants Application Resource Guide

Visit: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide

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Important Web Resources

- Office for Victims of Crime: https://ovc.ojp.gov

- DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm

- JustGrants: https://justicegrants.usdoj.gov/

- Grants.gov: https://www.grants.gov

- OJP Grant Application Resource Guide: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide

- OVC Training and Technical Assistance Center: www.ovcttac.gov

- Grant Performance Measurement Reporting: https://ojp.gov/performance/

- OJP Resource Center: https://www.ojp.gov/ncjrs/new-ojp-resources

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Important Contact Information

Technical Assistance Submitting the <u>SF-424 and SF-LLL</u> into Grants.Gov: 800–518–4726, 606–545–5035 | support@grants.gov

Technical Assistance Submitting the <u>FULL APPLICATION</u> into JustGrants: 833–872–5175 | JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements contact the OJP Response Center: 800–851–3420 | grants@ncjrs.gov

Important Dates

Part 1: **Grants.gov**

- Submit **SF-424** & **SF-LLL** in Grants.gov by

July 6 11:59 p.m. e.t.

Part 2: **JustGrants**

- Submit **Full Application** in JustGrants.usdoj.gov by

July 19 11:59 p.m. e.t.

Questions

Submit questions in the Q&A Box.