



*Helping Crime Survivors Find Their Justice*

# OVC FY 2023 VOCA Victim Compensation Formula Grants

The webinar will begin shortly

# Presenter



## **Kerry Luper**

Grant Program Specialist  
State Victim Resource Division  
Office for Victims of Crime

# Webinar Outline

- OVC Overview and Mission
- Solicitation Overview
  - Funding opportunity focus
  - Eligibility
  - Required documents
- Application Process & Tools
- Questions and Answers

## Current Funding Opportunities

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### ▲ SAM.gov Entity Validation Update <sup>o</sup>

GSA implemented a new process to validate an entity's legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. Due to a high volume of requests, entity validations are taking longer than expected to process. This validation process is now taking 7-10 business days, and in some cases longer.

OJP strongly recommends **starting your SAM.gov registration process as soon as possible** to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation. Read [this FAQ](#) for more information.

When available, OVC funding opportunities will be listed on this page.

[Subscribe to News From OVC](#) for updates regarding OVC funding opportunities and other OVC resources and initiatives.

Visit our [How to Apply for Funding](#) page for tips and answers to frequently asked questions about applying for OVC funding.

### Current Funding Opportunities

Funding Webinars

How to Apply for Funding

OVC Awards List

Performance Measures

Managing Grants

Types of Funding

Apply to be a Peer Reviewer

Expired Funding Opportunities



Find funding opportunities at  
<https://ovc.ojp.gov/funding/current-funding-opportunities>.



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# OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.

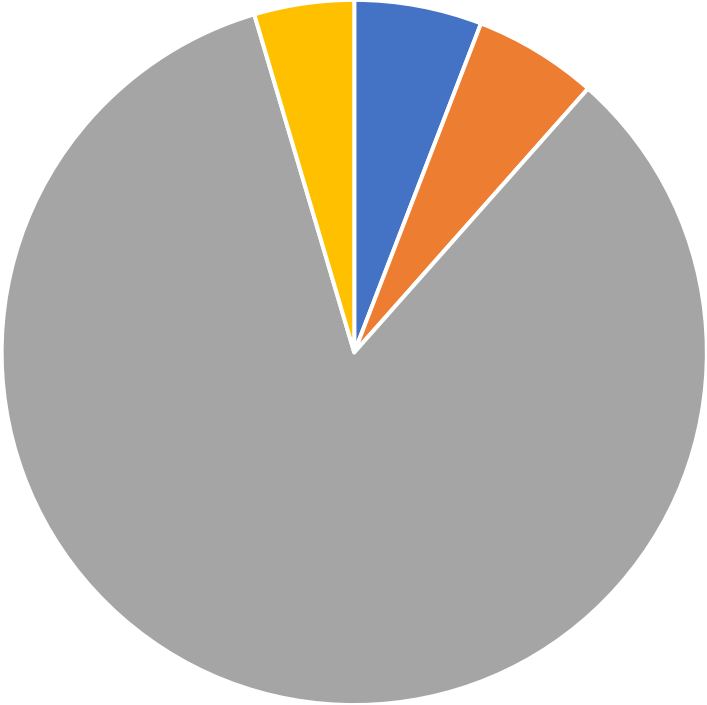
OVC funding supports:

- victims in tribal communities;
- state victim compensation and assistance programs;
- training and technical assistance and information resources;
- victims of international terrorism and mass violence;
- federal agencies' provision of victim services;
- survivors of human trafficking; and
- demonstration and service projects.



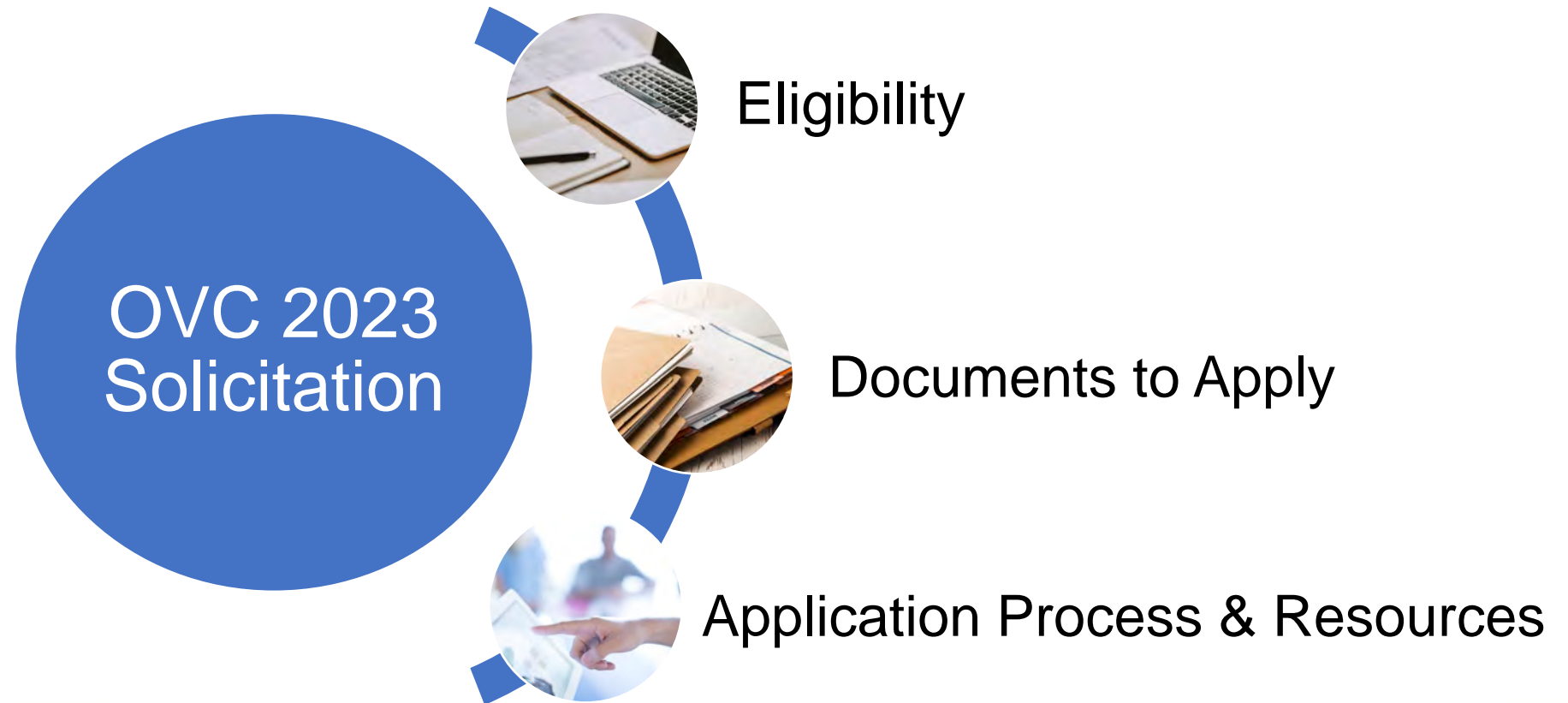
# Anticipated OVC FY 2023 Funding

Over \$1,800,000,000



■ Human Trafficking ■ Tribal ■ VOCA Compensation/Assistance ■ Discretionary Programs

# This OVC Funding Opportunity



# Eligibility

The following entities are eligible to apply:

- **State governments**
- Territories and possessions of the United States

*Eligibility*

*Criteria*



All states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands are eligible to receive an annual VOCA Victim Compensation grant. Applicants must meet the eligibility requirements specified in VOCA, 34 U.S.C. § 20102.

Applicants must be State victim assistance and compensation programs that are eligible to administer VOCA Victim Assistance and Compensation grants. Note: For purposes of this program, the term “state” includes the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, and any other possession or territory of the United States. 34 U.S.C. § 20102(d)(4).

**For additional information on eligibility, please review the title page of the solicitation.**

# Program Description

## **Victim Compensation:**

The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

This program furthers the Department's mission by providing crucial financial assistance to hundreds of thousands of crime victims each year.



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# Program Description

Under this solicitation, OVC will support **VOCA Victim Compensation Formula programs** that provide crucial financial assistance to hundreds of thousands of crime victims each year. Funds under this program shall be used by the states for awards of compensation benefits to eligible crime victims.

State victim compensation programs supplement the state funds that offset victims' financial burdens resulting from crime. Compensation is extremely vital to victims who face enormous financial setbacks from medical fees, lost income, dependent care, funeral expenses, and other costs.



# Goal, Objectives, and Deliverables

The goal of the **VOCA Victim Compensation Program** is to supplement the state funds that offset victims' financial burdens resulting from crime. Compensation is extremely vital to victims who face enormous financial setbacks from medical fees, lost income, dependent care, funeral expenses, and other costs.



# Federal Award Information

## **Victim Compensation:**

Maximum number of awards OVC expects to make:	<b>54 Awards</b>
Total amount anticipated to be awarded under solicitation:	<b>\$169 M</b>
Period of Performance start date:	<b>10/1/2022</b>
Period of Performance duration:	<b>48 Months</b>



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# Type of Award

Awards will be made as **Grants**:

- Legal instrument of financial assistance
- **Awarding agency** maintains an **oversight** and **monitoring** role
- **Without substantial involvement** with awarding agency

See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for more information.



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# Application and Submission Information



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# Timeline

Grants.gov deadline: **May 30, 2023, 11:59 PM ET**

JustGrants deadline: **June 6, 2023, 8:59 PM ET**

DOJ expects to award grants no later than **September 30, 2023**



# Victim Compensation Applications **MUST** Include

These elements **MUST** be included in the VOCA Formula application submission:

- OJP Financial Management and Grant Administration Training Certificates
- A Statement Regarding Use of Administrative and Training Funds\*
- State Law Governing the Crime Victim Compensation Programs
- **Note – VCC Forms will not be submitted with the VOCA formula applications this year. OVC will provide a new version of the form to be uploaded into JustGrants at a later date.**





# Additional Documents to Apply

## DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.



### Step 1: Confirm your Entity's System for Award Management (SAM) registration information:

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the **new SAM Unique Entity Identifier (UEI)**.
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the [SAM Help Desk \(Federal Service Desk\)](#).

### Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use [Login.gov credentials](#).
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48-72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)



Updated 2/15/22

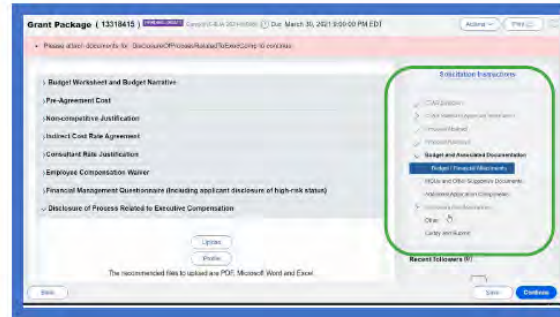
## Application Attachments



### Attachment Tips

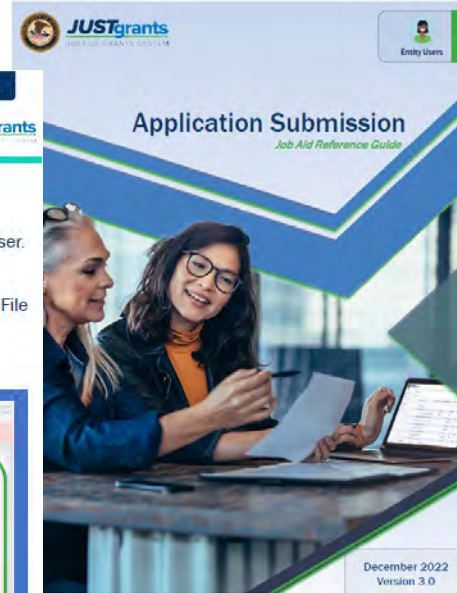
Log in to JustGrants using either Chrome or Microsoft Edge as your browser. Internet Explorer is not a compatible browser for JustGrants.

Open the application and use the menu options on the right to navigate. File attachments associated with a section are displayed in the section.



May 12, 2021

Application Attachments | 1



## Award Attachments

Entity Administrators and Authorized Representatives can attach these items to awards



Attach the following items as required to award deliverables for DOJ review.

### Attachments

- |   |   |
|---|---|
| Additional Application Components Other   | Additional Project Title Information                    |
| Application Attachments                   | Areas Affect by Project                                 |
| Bibliography/References                   | Budget Consultant Rate Justification                    |
| Budget Financial Management Questionnaire | Budget Indirect Cost Rate Agreement                     |
| Budget Non-competitive Justification      | Budget Other  |
| Budget Pre-Agreement Cost                 | Budget Sole Source Justification                        |
| Budget Worksheet                          | Confidentiality Notice Forms                            |
| Correspondence                            | Curriculum Vitae or Resumes                             |
| Delinquent Debt Explanation               | Disclosure of Process related to Executive Compensation |
| Disclosures and Assurances                | File  |
| Human Subjects Protection                 | Letter of Non-supplanting                               |
| Letters of Support                        | List of individuals in the Application                  |
| Lobbying Activities Disclosure            | MOU Document  |
| Opportunity Zone                          | Other Attachment  |
| Other Project Period GAM Attachment       | Privacy Certificate                                     |
| Program/Project Congressional Districts   | Project Timeline  |
| Proof 501 (c) Status (Nonprofits only)    | Proposal Narrative                                      |
| Request to Use Incentives or Stipends     | Tool, Instruments, Questionnaires, Tables, Maps         |
| Tribal Authorizing Resolution             |   |

Application Submission | 126



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# Proposal Narrative Format - **NEW**

- The proposal narrative must:
  - be double-spaced
  - use a standard 12-point font
  - have no less than 1-inch margins
  - NOT exceed 10 numbered pages
  - be submitted as an attachment in JustGrants

# Applications Should Also Include

Along with the **required documents**, the following information **should be included** in the application submission:

- Standard Application Information (SF-424 info from Grants.gov)
- Indirect Cost Rate Agreement (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Disclosure of Lobbying Activities (SF-LLL)
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certified Standard Assurance
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing
- Applicant Disclosure and Justification—DOJ High-Risk Grantees

# Application Process



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# Application Submission Overview



Applicants have two application submission deadlines:

1. Grants.gov (submitting the SF-424 and SF-LLL)
2. JustGrants



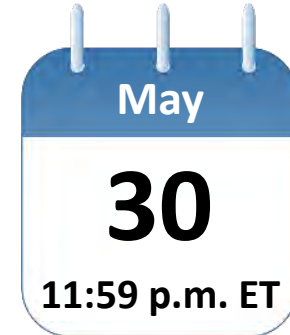
It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.



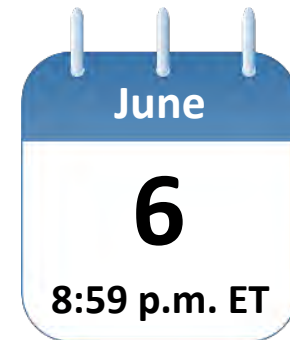
A JustGrants submission should include all items as defined in the solicitation.

# Important Dates

Part 1: **Submit SF-424, SF-LLL** in Grants.gov by



Part 2: **Submit Full Application** in JustGrants.gov by



# What to Expect After Submitting an Application

The entity will be notified that they have received an award when all applications for the solicitation have been reviewed before September 30.

The system will notify:

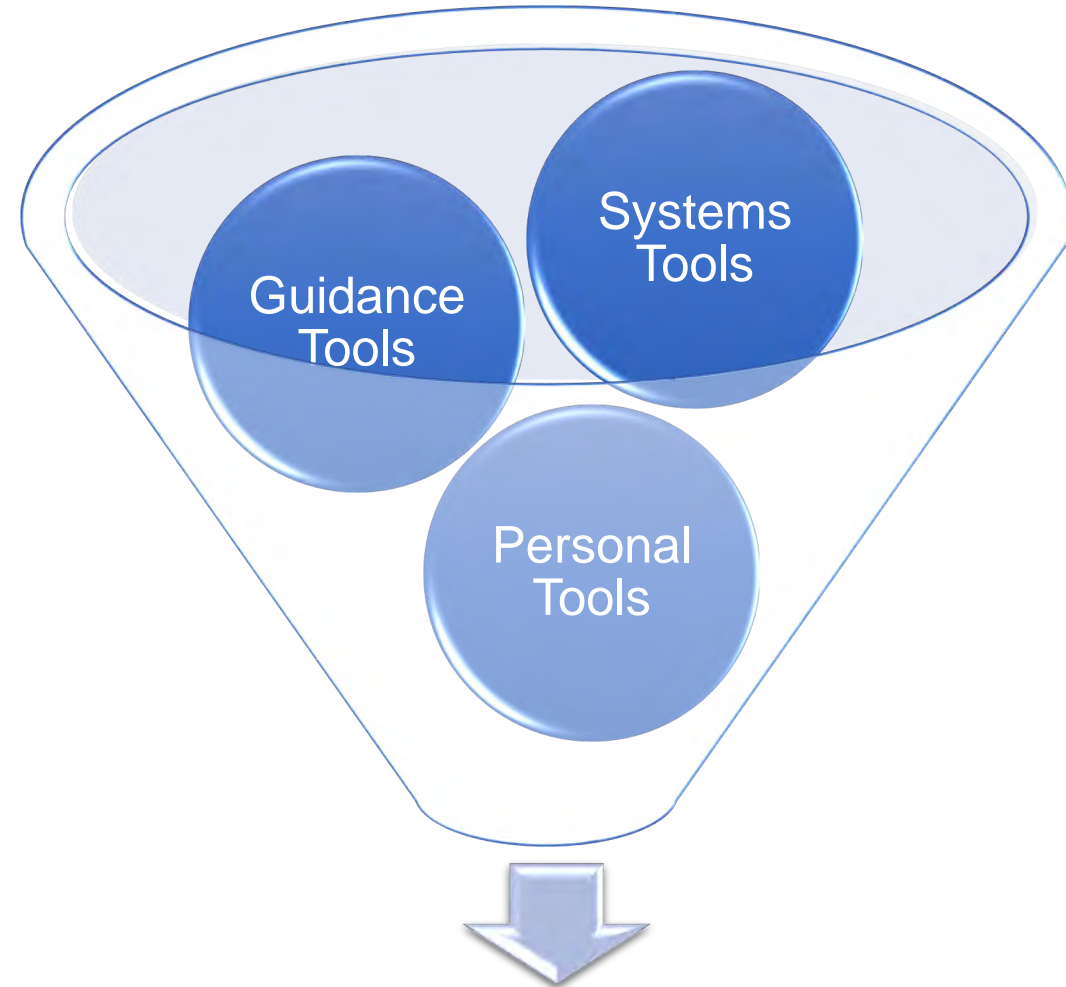
- The Entity Administrator and Authorized Representative when the deadline for applications has changed.
- The Application Submitter, Entity Administrator, and Authorized Representative when the application is received in JustGrants from Grants.gov.
- The Entity Administrator when the award notification has been sent.

The entity should check the system regularly so that any upcoming deadlines for submitting applications and documentation are addressed in a timely manner.

Once the application deadline passes in JustGrants, you may see a banner that says it is past due. If your status is "Submitted," your application has been received by DOJ and you can ignore the past due banner.



# Resources



## Your Application



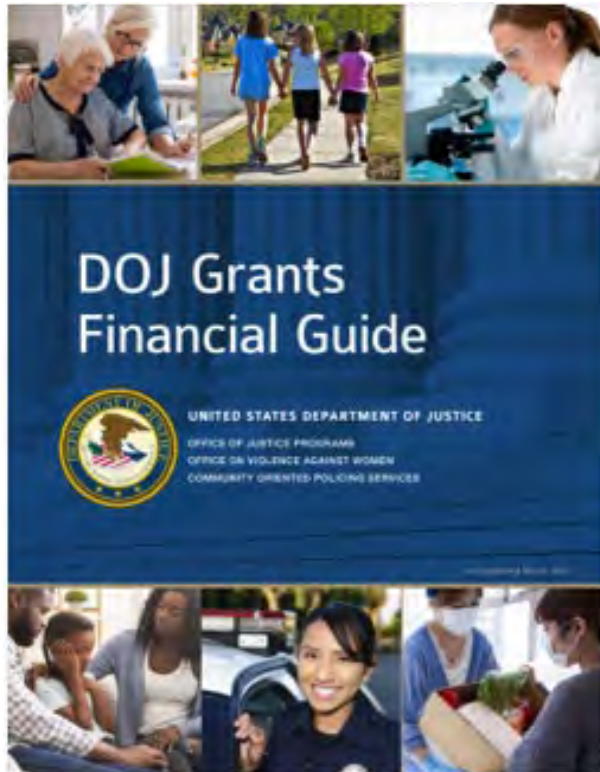
# Information About OVC

Consult the [OVC website](#)





# DOJ Grants Financial Guide



As a starting point for all recipients and subrecipients of DOJ grants and cooperative agreements to ensure the effective day-to-day management of awards, consult the DOJ Grants Financial Guide: <https://ojp.gov/financialguide/DOJ/index.htm>.

TOP 10 TOPICS	
1. <a href="#">Financial Management Systems</a>	6. <a href="#">Audit Requirements</a>
2. <a href="#">Allowable Costs</a>	7. <a href="#">Conference Costs</a>
3. <a href="#">Unallowable Costs</a>	8. <a href="#">Adjustments to Awards</a>
4. <a href="#">Federal Financial Reports</a>	9. <a href="#">Accounting by Approved Budget Category</a>
5. <a href="#">Performance Reports</a>	10. <a href="#">Subrecipient Monitoring</a>

# The OJP Grant Application Resource Guide

Find it at: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide>



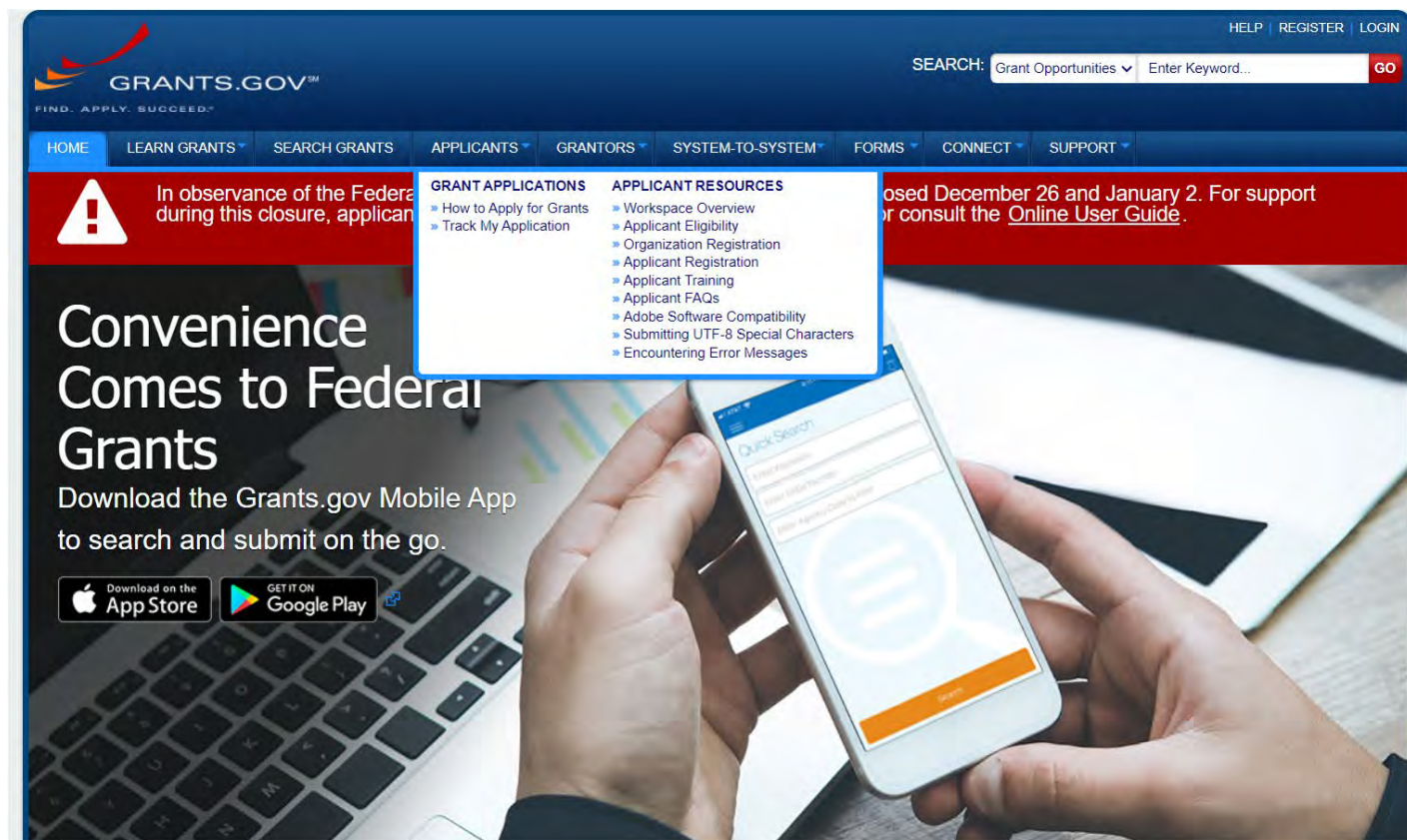
# Information on SAM.gov

Visit [SAM.gov](https://www.sam.gov):

This is your first stop  
BEFORE applying.



# Information on Grants.gov



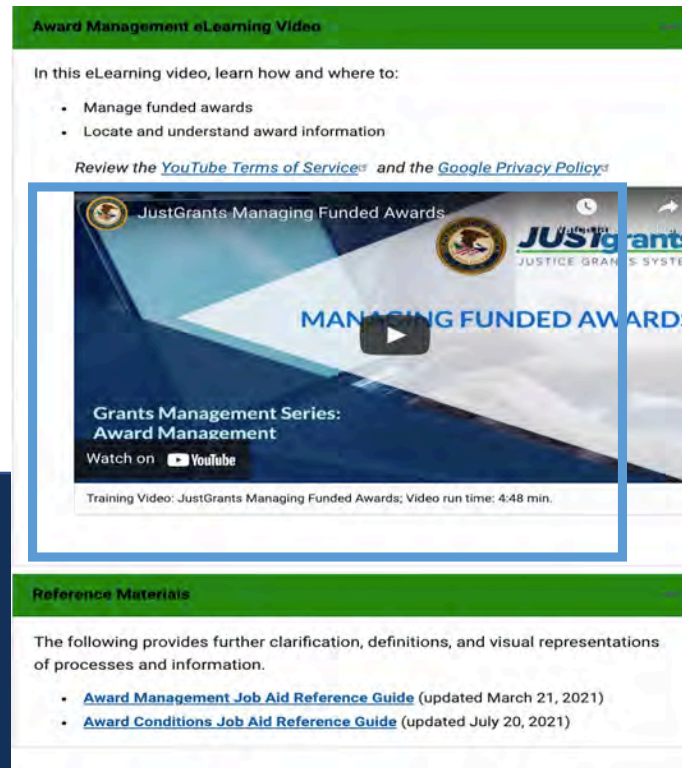
Visit Grants.gov:  
<https://www.grants.gov>.  
This is your first stop in  
applying.

# JustGrants Training Resources

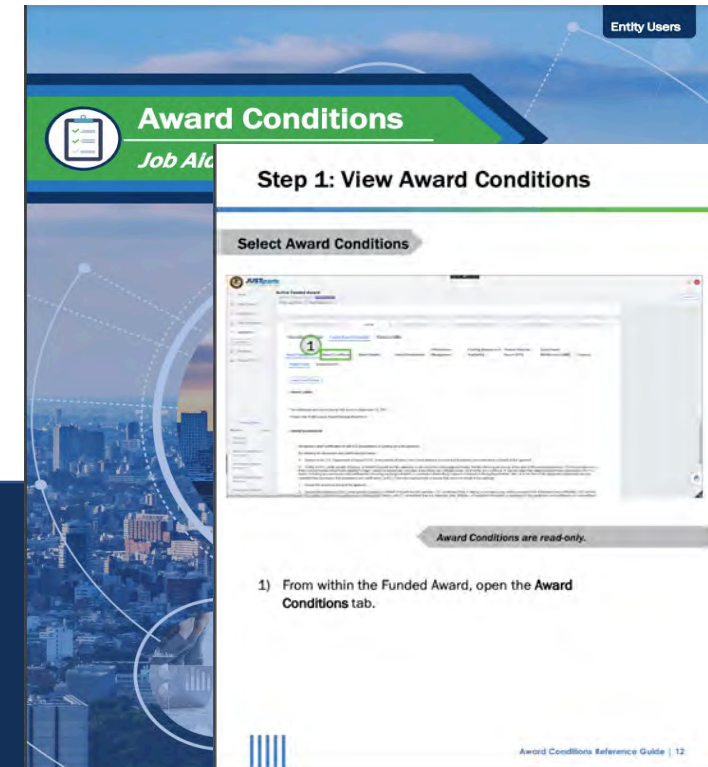
Visit: <https://justicegrants.usdoj.gov>



Organized by Topics



Micro-learning videos



Job Aid Reference Guides

# JustGrants Office Hours: Application Mechanics

## Application Mechanics: Submitting an Application Training

**Key Audience:** *Entity Administrator, Application Submitter, Authorized Representative*

- Preparing to apply
- Completing the abbreviated application in Grants.gov
- Entity onboarding and JustGrants access
- JustGrants roles and responsibilities
- Assigning users' roles to applications
- Completing, reviewing, certifying and submitting a JustGrants application
- Attendee questions about application submission

**Every Wednesday** from 2:30-4:00 p.m. ET  
Click the link to register for the session you wish to attend:

[May 3, 2023](#)

[May 10, 2023](#)

[May 17, 2023](#)

[May 24, 2023](#)

[May 31, 2023](#)

Check website for updates: <https://justicegrants.usdoj.gov/training/training-virtual-sessions>



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# Information on OJP Resources

Obtain justice and drug-related information to support research, policy, and program development worldwide at OJP Response Center: <https://www.ojp.gov/ncjrs/new-ojp-resources>. Subscribe and find funding opportunities, recent publications, online resources, and upcoming events.



# How to Prepare for Solicitation Season

- Review OVC's previously held [webinars](#):
  - Part 1: Getting Ready to Apply
  - Part 2: Considerations When Building Your OVC Budget
  - Part 3: Preparing Your Proposal and What to Expect Next
- Find OVC's [current funding opportunities](#).
- Sign up for [News From OVC](#) to stay up-to-date with the webinars schedule.
- Visit the [DOJ Program Plan](#) for other funding opportunities.



# Important Contact Information



Technical Assistance registering or renewing your entity registration in the System for Award Management (SAM): 866-606-8220 | [SAM Help Desk \(Federal Service Desk\)](#)



Technical Assistance submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 | [support@grants.gov](mailto:support@grants.gov)



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# Important Contact Information



Technical Assistance submitting the FULL APPLICATION  
into JustGrants: 833-872-5175 |  
[JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)



OJP Response Center

Technical Assistance with Programmatic Requirements  
and to report a technical issue that prevented application  
submission, contact the OJP Response Center:  
800-851-3420 | [grants@ncjrs.gov](mailto:grants@ncjrs.gov)



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# Go Social With OVC!



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Follow: <https://twitter.com/OJPOVC>



Watch: [www.youtube.com/user/OJPOVC](http://www.youtube.com/user/OJPOVC)

# Questions?



To submit a question, use the [Q&A Box](#) and select [All Panelists](#)