Presenter

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Office for Victims of Crime

Webinar Outline

- OVC Overview and Mission

- Solicitation Overview

- Application Process & Tools

▪ Questions and Answers

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OVC Overview

Mission: OVC is committed to enhancing the Nation's capacity to assist crime victims and to providing leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.
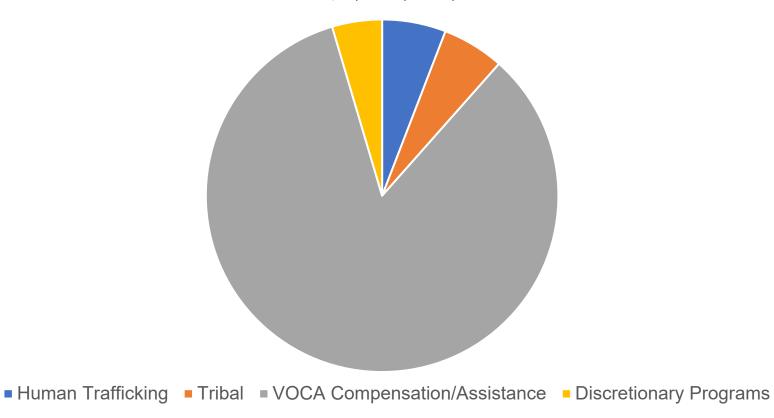
OVC funding supports:

- victims in tribal communities;

- state victim compensation and assistance programs;

- training and technical assistance and information resources;

- victims of international terrorism and mass violence;

- federal agencies' provision of victim services;

- survivors of human trafficking; and,

- demonstration and service projects.

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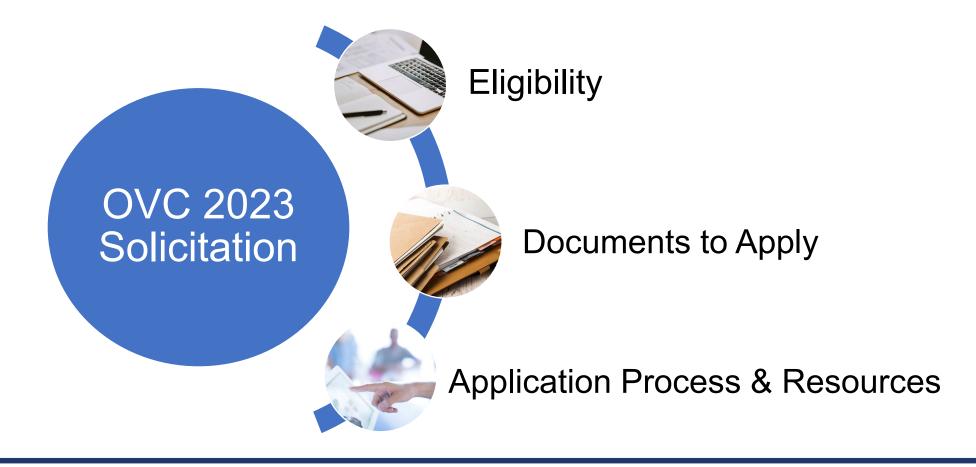
Helping Crime Survivors Find Their Justice

Anticipated OVC FY 2023 Funding

Over $1,800,000,000

■ Human Trafficking ■ Tribal ■ VOCA Compensation/Assistance ■ Discretionary Programs

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This OVC Funding Opportunity

OVC 2023 Solicitation

- Eligibility
- Documents to Apply
- Application Process & Resources

Eligibility

- For profit organizations,

- Native American tribal governments (Federally recognized),

- Native American tribal organizations (other than Federally recognized tribal governments),

- Nonprofits having a 501(c)(3) status with the IRS,

- Nonprofits that do not have a 501(c)(3) status with the IRS,

- Private institutions of higher education,

- Public and State controlled institutions of higher education,

- Small businesses

Eligibility

Criteria

Goal

The goal of this solicitation is for applicants to identify challenges or gaps in victim service provision and access, and propose to remedy these challenges and gaps through innovative, cost-effective, and pragmatic solutions.

Program Description

- Field-generated proposals

- Innovative solutions to increase the service options for crime victims

- Expand access for underheard and underrepresented communities or improve the way information is delivered to crime victims

- New or promising practices for the field

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Areas of Interest

- Increasing access to victim services for persons with disabilities.

- Specialized service interventions that address victims of crime.

- Innovative approaches to providing culturally relevant and culturally specific services.

- Subagreements with community-based, culturally specific programs or organizations.

- Demonstration programs that test approaches to increasing service options or expanding access borrowed from other disciplines, such as public health, psychology, social work, forensic science, or others.

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Objectives & Deliverables

1. Conduct a wide-ranging survey or needs assessment, unless supporting data and research is included in the program narrative.
2. Review of existing services or programs for the problem intended to be addressed.
3. Conduct project evaluation.
4. Appoint a steering committee to review/provide input on all program materials.
5. Create a program, practice, resource or tool that will be implemented under the award.
6. Final report to document strategy, implementation process, and if project met its stated goals.

OJP Priority Areas

1. Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

   A. Applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.

   B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least **40%** of the requested award funding, identifies as a culturally specific organization.

Federal Award Information

Maximum number of awards OVC expects to make: 4 Awards

Maximum dollar amount for each award: $500,000

Period of Performance start date: 10/1/2023

Period of Performance duration: 36 Months

Total amount to be awarded under solicitation: $2 million

Application and Submission Information

Applications MUST Include

Basic minimum requirements to advance to peer review and receive consideration for funding:

1. **Proposal Abstract**

2. **Proposal Narrative:**
   a) Statement of the Problem/Description of the Issue (15%)
   b) Project Design and Implementation (45%)
   c) Capabilities and Competencies (20%)
   d) Plan for Collecting the Data for this Solicitation's Performance Measures (10%)

3. **Budget Worksheet and Budget Narrative (web-based form)** (10%)

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Proposal Abstract

An abstract is a clear and simple summary statement about your proposal.

This statement should be no more than 400 words and should include:

- Purpose,
- primary activities,
- expected outcomes,
- the service area, and
- intended beneficiaries and subrecipients.
- priority consideration 1A and/or 1B selected, if applicable.

This will be completed in the JustGrants Web-based form.

Proposal Narrative:

i. Describe the problem to be addressed.

ii. Describe the communities to be served.

iii. Describe current gaps in service options and access to services for any and all forms of crime victimization

iv. Identify any relevant underheard/underserved communities in the proposed geographic area, and/or data or evidence to support the proposed project.

Proposal Narrative: Project Design and Implementation

- Include goals, objectives and activities that are aligned with the solicitation.

- Be brief, concise, and clear.

- Make sure the information is consistent throughout your proposal.

- Address Priority area consideration(s) in this section.

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Proposal Narrative: Capabilities and Competencies

- Describe experience with managing federal grants that support services to crime victims, and

- Demonstrate staff /organization capacity and experience to implement project activities

Address Priority 1B considerations in this section.

Proposal Narrative:
Plan for Collecting Data

- Describe the process for measuring project performance.

- Identify who will collect the data and who is responsible for performance measurements.

- Describe how the information will be used to guide and evaluate the project's impact.

- Describe the process to accurately report data.

Budget

- Be SPECIFIC when listing all your expenses.

- Under the computation column of the budget, make sure your costs are MEASURABLE.

- Ensure that your budget items are ATTAINABLE.

- If you put your timeline next to your budget, make sure each item is accounted for, then your budget should be RELEVANT.

- Make sure your budget is TIME-BOUND and broken-down year by year.

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Additional Documents to Apply

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.

Step 1: Confirm your Entity's System for Award Management (SAM) **registration information:**

- Register with SAM or confirm that your SAM registration is active and up-to-date. You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. **Registration and renewal can take up to 10 business days to complete.**
- On April 4, 2022, the federal government will stop using Data Universal Numbering System (DUNS) numbers and start using the new SAM Unique Entity Identifier (UEI).
- Entities new to JustGrants: Confirm that the contact information (email address) for your Entity's Electronic Business Point-of-Contact (E-Biz POC) in SAM is accurate and up-to-date. The E-Biz POC is onboarded in JustGrants as the Entity's first Entity Administrator and will receive notifications from JustGrants. The Entity Administrator is responsible for completing Entity User onboarding in JustGrants. Once the Entity Administrator is onboarded, that role can be reassigned to another Entity User.
- Technical issues with SAM registration or renewal must be reported to the SAM Help Desk (Federal Service Desk).

Step 2: Apply in Grants.gov:

- Effective February 21, 2022, all Grants.gov users and applicants will need to use Login.gov credentials.
- Search for an open DOJ funding opportunity in Grants.gov or on the agency website and review the solicitation requirements.
- Complete and submit the required documents in Grants.gov at least 48–72 hours prior to the Grants.gov deadline to allow for time to correct any problems or errors. The Grants.gov portion of your application includes the SF-424 and SF-LLL. (Note: The user and email identified in Section 8.F of the SF-424 will be identified as the Application Submitter in JustGrants and will receive future notifications from JustGrants.)

JUSTgrants
JUSTICE GRANTS SYSTEM

Updated 2/15/22

Common Reasons Cited for a Weak Application

- Too ambitious or lacks focus

- Applicant lacks appropriate expertise to carry out the proposed project

- No evidence of feasibility (do not assume reviewers are as familiar with the project as you)

- Poor writing and a lot of errors

- No citations or source of data

Application Process

Important Dates

Part 1: **Submit SF-424**, SF-LLL in Grants.gov by

June 5
11:59 p.m. ET

Part 2: **Submit Full Application** in JustGrants.gov by

June 12
8:59 p.m. ET

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Important Contact Information

Technical Assistance registering or renewing your entity registration in the System for Award Management (SAM): 866-606-8220 │ SAM Help Desk (Federal Service Desk)

Technical Assistance submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 │ support@grants.gov
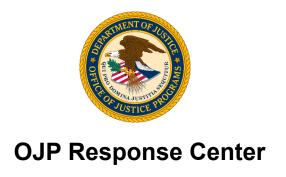
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Important Contact Information

Technical Assistance submitting the FULL APPLICATION into JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov
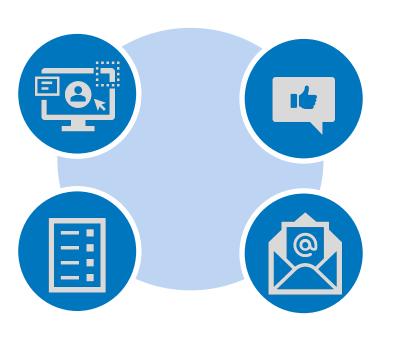
OJP Response Center

Technical Assistance with Programmatic Requirements and to report a technical issue that prevented application submission, contact the OJP Response Center: 800-851-3420 | grants@ncjrs.gov

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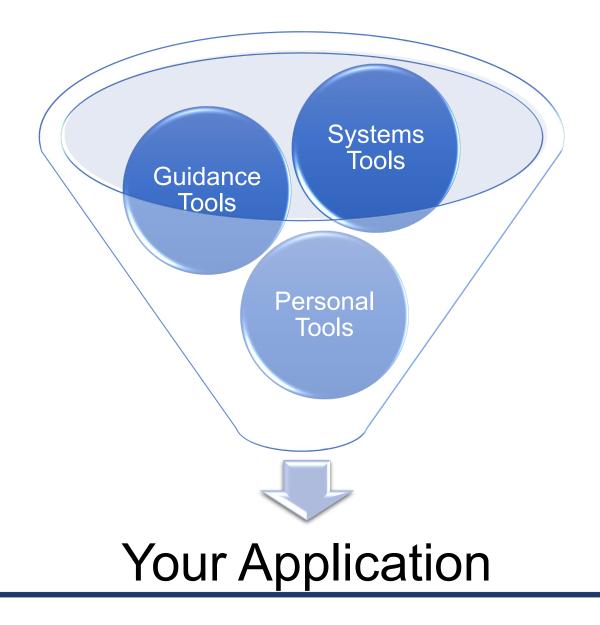
Web-Based Forms for Submission in JustGrants

Submit the following web-based forms directly into **JustGrants:**

- Proposal Abstract
- Solicitation-Specific Data submitted with the Application
- Goals, Objectives, Deliverables, and Timelines
- Budget Web-Based Form
- Application Disclosure of Duplication Cost Items

Pay attention to required sections. If a section is required and presents you with web-based entries, you cannot upload a document instead. You must use the format required in the application.

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The OJP Grant Application Resource Guide

Find it at: https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide

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Information on Grant Measurement Reporting

Overview of performance measurement activities at OJP: https://ojp.gov/performance/

Applicant Resources

Grant Performance Measurement and Progress Reporting Information 🔗

Welcome to the Office of Justice Programs (OJP) Grant Performance Measurement and Progress Reporting Information Portal! This page provides OJP grant applicants and grantees with an overview of performance measurement activities at OJP.

Applicants 🔗

Applicants are encouraged to review the following information when completing their application. Each solicitation requires applicants to respond with a detailed description of how the required performance data will be collected.

Overview

Grants 101

OJP Grant Process

Frequently Asked Questons

2014 OJP Financial Guide

Other Application Requirements

How to Prepare for Solicitation Season

- Review OVC's previously held webinars:
  - Part 1: Getting Ready to Apply
  - Part 2: Considerations When Building Your OVC Budget
  - Part 3: Preparing Your Proposal and What to Expect Next
- Find OVC's current funding opportunities.
- Sign up for News From OVC to stay up-to-date with the webinars schedule.
- Visit the DOJ Program Plan for other funding opportunities.

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Follow: https://twitter.com/OJPOVC

Watch: www.youtube.com/user/OJPOVC

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Questions?

To submit a question, use the Q&A Box and select All Panelists